

MEETING RESOLUTION REGISTER / সভার কার্য বিবরণী বই

Proceedings of the Managing Committee Meeting / সাধারণ সভার কার্য বিবরণী / General / Special Conference / সাধারণ / বিশেষ অধিবেশন
S.O.R.Y. S.N.C. Village Development Committee, Club, Society, School, College etc.
এস.সি.এস. ক্লাব, এস.এস.সি., গ্রাম উন্নয়ন কমিটি, ক্লাব, সমিতি, বিদ্যালয়, কলেজ ও অন্যান্য।

Meeting No. / সভার নং _____ Held at / স্থান _____
On / দিন / তারিখ _____ Time / সভার সময় _____

Name of Members Present / উপস্থিত সভ্য / সভাপানের নাম

Khatra Adibasi Mahavidyalaya

Khatra, Bankura

Academic Session: 2020-2021

IQAC Meeting Notice

Meeting No. KAM/IQAC/04/20-21

Date: 24.12.2020

All the members of Internal Quality Assurance Cell are hereby informed that the fourth meeting of the IQAC (Session 2020-2021) will be held on 2.01.2021 at 12 noon in online mode through Google Meet. The link for the meeting will be provided later on via WhatsApp Teachers group. All members are requested to be present.

Sl. No	Name and Designation	Signature
1.	Sri Kalyan Kanti Dutta, Teacher-in-charge	<i>[Signature]</i> 24.12.20
2.	Dr. Alope Bhowmik, Coordinator, IQAC	<i>[Signature]</i> 24.12.20
3.	Dr. Parthasarothi Hati, Teacher Member	<i>[Signature]</i> 24.12.20
4.	Shri Muchiram Soren, Teacher Member	<i>[Signature]</i> 24.12.20
5.	Smt. Sreerupa Bhattacharjee, Teacher Member	<i>[Signature]</i> 24.12.20
6.	Dr. Md Asif Ikbal, Teacher Member	<i>[Signature]</i> 24.12.20
7.	Dr. Tuhin Majumdar, Teacher Member	<i>[Signature]</i> 24.12.20
8.	Sri Haradhan Gorai, Teacher Member	<i>[Signature]</i> 24.12.20
9.	Dr. Arindam Chakrabarti, Teacher Member	<i>[Signature]</i> 24.12.20
10.	Sibabrata Dutta, Senoir Clerk	<i>[Signature]</i>

Agenda:

- 1) Confirmation of last meeting
- 2) Online Refresher Course, Online Faculty Induction Programme and Online Short-Term Course Permission of Smt. Madhumita Biswas
- 3) Online Faculty Development Programme Permission of Dr. Kamalika Chakraborty
- 4) Online Refresher Course completed (Dr. Md. Asif Ikbal)
- 5) Online Faculty Development Programmes completed (Dr. Md. Asif Ikbal, Dr. Arindam Chakrabarti, Shri Kalyan Kanti Dutta, Shri Rajesh Guin, Dr. Kamalika Chakraborty)
- 6) Arrangement of a meeting of Screening Committee for submission of CAS proposal of Dr. Md. Asif Ikbal, Dr. Tuhin Majumdar and Dr. Swarup Kumar Maji
- 7) CAS proposal of Dr. Parthasarothi Hati, Shri Alope Bhowmik and Smt. Sreerupa Bhattacharjee

Serial No ক্রমিক সংখ্যা	Resolution Adopted / গৃহীত প্রস্তাবগুলি



Minutes of the meeting

1. All the decisions taken by the IQAC in the last meeting have been approved and confirmed.

2. IQAC Coordinator Dr. Alope Bhowmik informs the house that Smt. Madhumita Biswas has been selected for an online Refresher Course on "Advanced Research Methodology Tools and Techniques" organized by Ramanujan college, University of Delhi from 30.01.2021 onwards. She has also been selected for an online Faculty Induction Programme organized by HRDC, University of Hyderabad from 22.02.2021 onwards and a Short-Term Training Programme on "Research Essentials in English Language and Literature" from 4.01.2021 onwards. The Teacher-in-Charge grants her permission for attending these courses and advises Dr. Majumdar to inform her to submit the certificates to IQAC after her successful completion.

3. Dr. Bhowmik informs the house that Dr. Kamalika Chakraborty has been selected for online Faculty Development Programme on E-Content Development and Online Teaching organized by Ramanujan College, University of Delhi from 7.02.2021 onwards. The Teacher-in-Charge grants her permission for attending the course and advises Dr. Bhowmik to inform her to submit the certificates to IQAC after her successful completion.

4. Dr. Md. Asif Ikbal submits the photocopy of certificate of the online Refresher Course attended by him to the IQAC Coordinator for documentation purpose. The house appreciates him for his successful completion of the online Course from 17.11.2020 to 30.11.2020.

5. Dr. Md. Asif Ikbal, Dr. Arindam Chakrabarti, Shri Kalyan Kanti Dutta, Shri Rajesh Guin, and Dr. Kamalika Chakraborty submit the photocopies of certificates of the online Faculty Development Programmes attended by them to the IQAC Coordinator for documentation purpose. The house appreciates them for their successful completion of the online Course from 4.11.2020 to 10.11.2020.

6. It was decided that a meeting of the Screening Committee consisting of DPI nominee and Subject Expert will be held for CAS of Dr. Md. Asif Ikbal, Dr. Tuhin Majumdar and Dr. Swarup Kumar Maji and this will be arranged by the Teacher-in-Charge as per the resolution taken in the Governing Body meeting held on 4.12.2020. IQAC seconds this decision.

A meeting of the Screening Committee was held regarding CAS proposal of Dr. Md. Asif Ikbal, Dr. Tuhin Majumdar and Dr. Swarup Kumar Maji on 18.12.2020 which was approved by the Governing Body in its meeting dated 21.12.2020. The house approves the same.

7. Dr. Parthasarothi Hati applied for promotion under CAS from Assistant Professor in Bengali (Stage 3) to Associate Professor in Bengali. He has completed 3 years of continuous service in Stage 3 on 9.07.2015 and is eligible for promotion to Stage 4 and be re-designated as Associate Professor in Bengali from 10.07.2015 onwards. He submitted the necessary documents for CAS to the IQAC Coordinator. IQAC will send the documents to the Governing Body after verification for necessary action.

Shri Alope Bhowmik applied for promotion under CAS from Assistant Professor in History (Stage 2) to Assistant Professor in History (Stage 3). He has completed 5 years of continuous service in Stage 2 on 9.09.2014 and is eligible for promotion to Assistant Professor (Stage 3)

[Signature]
Co-ordinator
IQAC
Khatra Adibasi Mahavidyalaya

[Signature]
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

MEETING RESOLUTION REGISTER / সভার কার্য বিবরণী বই

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under CAS. He submitted the necessary documents for CAS to the IQAC Coordinator. IQAC will send the documents to the Governing Body after verification for necessary action.

Smt. Sreerupa Bhattacharjee applied for promotion under CAS from Assistant Professor in History (Stage 2) to Assistant Professor in History (Stage 3). He has completed 5 years of continuous service in Stage 2 on 30.10.2014 and is eligible for promotion to Assistant Professor (Stage 3) under CAS. She submitted the necessary documents for CAS to the IQAC Coordinator. IQAC will send the documents to the Governing Body after verification for necessary action.

With no other issues to be discussed, the meeting ends with a vote of thanks to the Chair.

BDan.

[Signature]

[Signature]
[Signature]

A. B. Sen

[Signature]

Arul
20/1/24

Ashu Bhasmit
Co-ordinator
I.Q.A.C.
Khatra Adibasi Mahavidyalaya
22/01/2024

[Signature]
Teacher-In-Charge
Khatra Adibasi Mahavidyalaya
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